



1720 East Franklin Street
Chapel Hill, NC 27514

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**Countryhouse Service Group V
Management Report
July 16 - August 20, 2024**

Financials

Monthly financials will be shared by the Finance Manager, with the Treasurer by the 10th of each month, the Treasurer will approve and then share with the full board.

Work Orders

During the period of July 16 through August 20, Mill House opened 31 work orders, the status of the work orders are; 13 were completed, 7 are assigned to vendors, 5 are scheduled and 6 are new. A work order is not marked complete until the invoice is paid, some of the "assigned" work orders are in the accounting process. If a work order is marked complete and there is no amount noted, this means it was either a non-HOA issue or the maintenance committee or a vendor was able to address it at no charge. Landscaping requests are now being tracked through the work order system in Appfolio.

Community Wide Work

The board approved the replacement of 16 garage windows by Kingsford. The windows have been ordered and should arrive in about 3 weeks and then will be scheduled.

Bartlett completed the tree work at 417 Wintercrest East, 467 Beechmast, 363 Linden and 350 Weymouth except the stump grinding.

The board approved Phase II of the roofing project. Chief Roofing is planning to start the project on September 16 depending on the weather. Residents will be notified of the schedule and details.

Mill House Properties is located at 1720 East Franklin Street, Chapel Hill, NC 27514

Office Hours: Monday - Friday 9:00am - 5:00pm and Friday 9:00am - 1:00pm

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