

COUNTRYHOUSE SERVICE GROUP V, INC. COMMUNITY & BOARD OF DIRECTORS MEETING AGENDA

Location: The Gathering Place

Date: February 18, 2025

Time: 9:30 AM

MEETING AGENDA

Call to Order and Establish a Quorum, Diana Sinisi **9:30 AM**

- I. CONSENT AGENDA** Diana Sinisi, President
- a. Approve Annual Meeting Minutes, January 21, 2025.
 - b. Approve this meeting's agenda.
 - c. Read approved motions into the minutes.

- II. PRESIDENT'S REMARKS,** Diana Sinisi **9:35 AM**
- a. Welcome New Board Secretary/Communications Chair
 - b. Business Processes and Procedures
 - c. PM and Board Training Modules

- III. PROPERTY MANAGER'S REPORT,** Michelle Johnson, Mill House **9:45 AM**
- a. Routine Maintenance
 - b. Landscaping & Tree Updates
 - c. AppFolio Training
 - d. The month ahead

- IV. TREASURER'S REPORT,** Martha Martin, Treasurer **10:00 AM**
- a. Monthly Report
 - b. Insurance Renewal
 - c. Financial Audit
 - d. Roofing Schedule

- V. OPEN FORUM,** **10:15 AM**

NEXT BOARD MEETING 3/18/25, 9:30 AM at The Gathering Place
Attachments: Mill House Manager's Report, Financial Report, Motions